

Fingerprinting/Background Check

Find a Webcheck Location

<http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing>

Information Needed:

1. A valid Ohio Driver's License or Ohio photo ID
2. Address of where to mail report:
Safe Environment Program
Diocese of Columbus
197 East Gay Street
Columbus, Ohio 43215
3. Reason for being fingerprinted: ORC 2151.86*
4. Payment. Members of OLL: *OLL will reimburse you for the payment; save your receipt and turn it in to the parish office.*

An Ohio BCI background check is required if applicant has lived in Ohio for the past 5 consecutive years.

An FBI check is required only if applicant has lived outside of Ohio at any time during the past 5 years. Use the Webcheck listing but make sure the site you choose has the capability to do FBI checks electronically.

*ORC 2151.86 Description:

Out of Home Child Care (Foster Parents, Adoptive Parents and all individuals 18 and over residing in home, and Children's Hospitals)

Foster parents are now required to have both a BCI and FBI check upon application for license. Every four years thereafter, a new BCI and FBI check must be submitted. This also applies to all individuals over 18 residing in the home. Adoptive Parents are now required to have both a BCI and FBI check upon initial application for home study. The home study is good for six years. At the 4th year home study update and at expiration (6 years) if they choose to renew their home study. This also applies to all adults residing in the home. For home studies approved prior to the effective date of the rule, the administering agency is required to conduct a BCI and FBI check on each adult residing in the household if the previous check is older than four years. Has to be completed within 60 days of the effective date of the rule. Employees of any Children's Hospital as defined in ORC 2151.86(l)(1)(a-c)